



**BROKER-LAWYER RELATIONS** - works with the McLean County Bar Association on revisions of Purchase agreement, sales contract, etc.

**BYLAWS** - works on needed changes to Association's Bylaws to assure compliance with the State and National Bylaws.

**EDUCATION** - A very active committee that plans and monitors the Association's New Member Orientation Program and coordinates Continuing Education Programs and miscellaneous educational seminars throughout the year.

**ELECTION COMMITTEE** – Conducts/Monitors the annual election of officers and directors.

**EVENTS** - Very active committee that plans and promotes Association social functions such as Happy Hours, Golf Outing, and President’s Charity Event

**FINANCE** - Meets bimonthly to review the monthly financial statements and monitors the financial assets of the Association; prepares the annual budget for the Board of Directors.

**GRIEVANCE** - Investigates complaints received from Members and/or members of the public regarding possible violations of the Code of Ethics, reviews requests for arbitration, and recommends further action by the Professional Standards Committee as appropriate for each situation. Appointees must attend the one-day IAR training seminar “every other year” usually held in January each year in Springfield.)

**HALL OF FAME** – Past recipients meet yearly for nominations and selection of Hall of Fame winner.

**MEMBERSHIP** – Recruits new Affiliate members. Updates member benefits brochure. Reviews new member applications and sends to Board of Directors for approval. Plans New member and Affiliate Activities.

**MLS/TECHNOLOGY** - Reviews services provided by the Association's MLS System. Recommends proposed changes in services, policies, rules & regulations to the Board of Directors. Monitors the Association's hardware and software needs and makes recommendations for upgrading and improving systems. Also seeks to present latest information on state-of-the-art technology tools to BNAR members for their consideration.



## Committee Roles & Responsibilities

**NOMINATING/LEADERSHIP COMMITTEE** – Meets prior to the annual elections to determine nominees and create the ballot for officers and directors.

**PERSONNEL & POLICY** - Past Presidents help Board of Directors establish guidelines, policies & procedures for general functioning of the Association and serves as consultative body in personnel matters.

**PUBLIC RELATIONS/REALTOR® PROMOTION/EQUAL OPPORTUNITY** - A very active committee that promotes favorable publicity for the Association, its members, and the real estate industry. Develops and promotes a positive image of the REALTOR® by encouraging Member participation in activities that better the community. The **EQUAL OPPORTUNITY** role - serves as an educational source to the membership in promoting and maintaining equal opportunity in housing in the community and promotes compliance with NAR guidelines in fair housing matters.

**RPAC/GOVERNMENTAL AFFAIRS** - Develops and promotes REALTOR® involvement in the political process at the local, state and national levels. Members coordinate the Association's annual RPAC fundraising activities to help elect candidates who support property rights and the free enterprise system. Members meet annually with area legislators at the Capitol Conference in Springfield.

**REALTOR OF THE YEAR** – Past recipients meet yearly for nominations and selection of ROTY.

**STRATEGIC PLANNING** - Meets as needed to evaluate the progress of the association based on member input, industry trends, and goals. Develops a plan for the association to make sure it stays relevant, healthy and provides value to all its members.

**BN-YPN Advisory Council - Young Professionals Network** - YPN develops and delivers regular programs and events designed to give young leaders the opportunity to exchange ideas, grow professionally, share common interests while gaining an insider's view of the business and serve their communities.



# Committee Volunteer Form

Be active and make a difference in your association by volunteering on a BNAR committee. Just complete this form and return to the BNAR by Fax:(309)664-5098 or scan and email to [customer care@bnrealtors.biz](mailto:customer care@bnrealtors.biz) or mail to: 407 Detroit Dr. Bloomington, IL 61704.

Most committee appointments are one year in duration, in accordance with the bylaws, starting on October 1st of each year. It is asked that committee members, in accepting appointments, attend all meetings. Should you be unable to attend 3 meetings in a row, you will be excused from the committee.

|                               |
|-------------------------------|
| Date: _____                   |
| Name: _____                   |
| Company Name: _____           |
| Cell #: _____ Office #: _____ |
| Email: _____                  |

**PLEASE CHOOSE 1 to 2 COMMITTEES ONLY BY PLACING A "1" IN YOUR 1st CHOICE and a "2" in YOUR 2nd:**

- |   |   |
|---|---|
| <input type="checkbox"/> Broker-Lawyer Relations<br><input type="checkbox"/> By-Laws<br><input type="checkbox"/> Education<br><input type="checkbox"/> Election<br><input type="checkbox"/> Events<br><input type="checkbox"/> Finance**<br><input type="checkbox"/> Grievance* | <input type="checkbox"/> Membership<br><input type="checkbox"/> MLS**<br><input type="checkbox"/> Nominating<br><input type="checkbox"/> PR/REALTOR® Promotion/Equal Opportunity<br><input type="checkbox"/> RPAC/Government Affairs<br><input type="checkbox"/> Strategic Planning<br><input type="checkbox"/> YPN |
|---|---|

\* Requires additional training  
 \*\* Requires advance knowledge in these areas